

**Attachment A**

**To be completed and returned by all External Evaluators: Individuals and Organizations**

**Intent to Continue  
II/USP External Evaluator 2000-2001**

If you intend to continue as an external evaluator for the 2000-2001 school year, please complete the sections below and return this form by July 31, 2000.

Mail or FAX to:                      School Reform Assistance Office  
   Education Support and Networks Division  
   California Department Of Education  
   721 Capitol Mall, 2<sup>nd</sup> floor  
   Sacramento, Ca. 94244-2720  
   FAX: (916) 653-3011  
   Phone: (916) 657-3803

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**Intent to Continue  
External Evaluator for 2000-2001**

**Check One:**

Individual Applicant \_\_\_\_\_ Organization or Educational Consortium \_\_\_\_

Applicant Name:	Name of Organization
Address:	Organization Contact Person:
City:	Title:
Zip Code:	Fax Number:
E-Mail:	Telephone Number:

Note: Failure to return this form may disqualify you from the 2000-2001 approval list.

**To be completed and returned by External Evaluator Organizations**

**List of Qualified Individuals**

Individuals working on behalf of organizations and educational consortia must be included on this list in order to be qualified to work in schools participating in the Immediate Intervention/Underperforming Schools Program. Organizations and consortia may update their lists annually.

The *List of Qualified Individuals* may be disseminated to schools and districts as part of the statewide list of external evaluators. This same list of qualified individuals may also become available on the Internet as a resource for schools and districts participating in the Immediate Intervention/Underperforming Schools Program.

The list of qualified individuals should meet the following format specifications:

***Format Specifications***

- ❑ Please use the *List of Qualified Individuals* form to provide your responses.
- ❑ Only two individuals can be listed on each page of this form. If you need additional pages, please photocopy the form.
- ❑ Please identify those individuals who will be deemed *designated group leaders* and attach their professional resumes to the *List of Qualified Individuals* form.

***Designated group leaders*** are those individuals within the organization or educational consortium who are (1) the lead contacts or point persons, (2) responsible for deploying individuals within the organization who have the necessary expertise, and (3) responsible for monitoring the quality of the services provided to schools.

- ❑ Please also identify those individuals who will be qualified to work with *English Language Learner* student populations and attach the professional resumes to the *List of Qualified Individuals* form.

### ***Content Specifications for the Professional Resumes***

Please include a **two to three page** professional resume (a) for each designated group leader and (b) for each individual qualified to work with English Language Learners that highlights experiences related to performing in the role of external evaluator for underperforming schools.

The resume for each individual working within organizations/educational consortia who wishes to qualify for the *External Evaluators for English Language Learners* list must include **three or more** of the following:

- a) Bilingual and Cross-Cultural Language and Academic Development (BCLAD) certification or Cross Cultural Language and Academic Development (CLAD) certification, or working as a trainer for BCLAD or CLAD.
- b) Training equivalent to nine or more semester units of graduate level study in research, theory, and teaching methods for English Language Development (ELD) and Specially Designed Academic Instruction in English (SDAIE), or a closely related field.
- c) Recent experience in the theories and methods of teaching of English Language Learners as reflected in professional participation in courses, conferences, and/or workshops.
- d) At least three years of documented successful teaching experience with English Language Learners at the K-12 level, including some evidence that the students made progress in the content of instruction.
- e) At least 45 hours of documented, successful experience preparing teachers to use ELD and SDAIE methods with English Language Learners, including affirmation that the teachers assessed the preparation favorably.
- f) Recent experience in the field of English Language Learner student education, teacher preparation, and program evaluation as demonstrated by professional development activities, including but not limited to conferences, workshops, course and staff development presentations, and professional publications.

No other restrictions or requirements apply to the content, style or format of the resumes.

**List of Qualified Individuals**

Name	Title	Current or Formal Education Title	Specific Areas of Expertise	
			<input type="checkbox"/> Governing Board Policies <input type="checkbox"/> Curriculum Management <input type="checkbox"/> Fiscal Management <input type="checkbox"/> Parental and Community Involvement <input type="checkbox"/> Personnel Management <input type="checkbox"/> Facilities Management	<input type="checkbox"/> Please check if a <b>Designated Group Leader **</b> <input type="checkbox"/> Please check if qualified to work with <b>English Language Learner</b> student populations** <input type="checkbox"/> Please check if qualified to work with <b>Special Education</b> programs and students <b>** Attach Resume</b>

Other Special Areas of Expertise:

Name	Title	Current or Former Education Title	Specific Areas of Expertise	
			<input type="checkbox"/> Governing Board Policies <input type="checkbox"/> Curriculum Management <input type="checkbox"/> Fiscal Management <input type="checkbox"/> Parental and Community Involvement <input type="checkbox"/> Personnel Management <input type="checkbox"/> Facilities Management	<input type="checkbox"/> Please check if a <b>Designated Group Leader**</b> <input type="checkbox"/> Please check if qualified to work with <b>English Language Learner</b> student populations** <input type="checkbox"/> Please check if qualified to work with <b>Special Education</b> programs and students <b>**Attach Resume</b>

Other Special Areas of Expertise: